



Women's Fund El Dorado Committees

Women's Fund El Dorado has seven committees open to members looking to get more involved with our agency. All committee members must be current WFED members.

Education

The Education Committee helps plan our Ballot Showcase held in the winter; develops and reports the results of the annual educational event survey; administers the annual Wickline Scholarship process including application procedures, reviewing applications and selecting recipients; and administers bi-annual membership Focus Groups. If your passion is identifying, researching and sharing community issues, administering and participating in special projects and shared solutions, this is the committee for you.

Events

The Events Committee plans and executes our three Women's Fund El Dorado Events; Ballot Showcase, Grants Gala, and Membership Celebration. The Committee selects and secures a venue, caterer, and technology support system(s); sends out the invitations/announcements; designs event programs and table decorations and makes sure the events run smoothly. If you enjoy planning events that include detail and a guest-friendly environment, this is a wonderful committee for you.

Finance

The Finance Committee develops and tracks the annual budget. The Finance Committee is comprised of the Cabinet Chair, outgoing Chair, incoming Chair, Treasurer and the El Dorado Community Foundation accountant. While WFED's spending, budget and grant history is available to anyone, the committee is comprised of specific Cabinet members.

Grants

The Grants Committee prepares and sends out the nonprofit Requests for Proposals and hosts the Bidder's Workshop; reviews and scores each submitted grant proposal individually and as a group; and, prepares the member ballot each year. The Grants Committee then submits the ballot results to the Cabinet and the EDCF Board for approval and formally presents grant awards at the Grants Gala. The committee also reviews each Interim and Final Report and submits the same to the Cabinet for acceptance. If you would like to experience an increased awareness of our community's needs and gain appreciation of the work of organizations striving to meet those needs, this is the committee for you.

Site Visit

The Site Visit Committee is responsible for following-up on our prior year grant recipients to ensure they perform the services and meet the outcomes outlined in their grant proposal. As needed, this committee will make recommendations to the Cabinet when a grantee needs an extension or runs into other difficulties in the performance of their grant. This committee begins their responsibilities in January of each year and concludes with their report to the Cabinet in April. If you are interested in seeing, first hand, how WFED dollars are utilized and the impact they have, this may be the committee for you.

Marketing and Communications

The Marketing and Communications Committee is responsible for keeping current members informed and getting the word out to potential members about WFED, who we are and our activities. Members of this committee maintain our website; write and submit press releases;

submit and edit articles for the monthly newsletter and develop and publish the Annual Report. This committee reaches out to potential members at community “table top” events. If you have IT or website maintenance skills; a background in writing, publishing, or marketing; are proficient in Social Media such as Facebook, Twitter, and/or Instagram; or just enjoy sharing the good works of WFED, this is a great committee for you.

Membership

The Membership Committee recruits new members and works to retain our current membership base. The committee mentors new members by hosting New Member Orientations, makes personal contact with each new member via email or written note, hosts prospective member events, and greets new members and guests at our events. In short, Membership Committee members are WFED ambassadors. If you enjoy meeting and reaching out to people that share your love of philanthropy, this may be the committee for you.

LightHouse

The LightHouse Fund provides grants of up to \$500 to help un- and under-insured women and children with medical, dental or optical costs. The LightHouse Committee develops and has oversight of administering LightHouse grants. This includes promoting participation with community organizations, refining application procedures, reviewing applications, and selecting recipients. Members should strive to respond to LightHouse grant application emails within 24 hours and commit to respond with a decision within 48 hours.